

**(DHHM01/DBM01/
DMM01/DHRM01/
DFM01/DIB01/
DIM01/DBFM01)
ASSIGNMENT 1**

P.G. HHM/BM/MM/HRM/FM/IB/
IM/BFM DIPLOMA EXAMINATION,
DECEMBER 2020.

First Year

PERSPECTIVES OF MANAGEMENT

**MAXIMUM MARKS : 30
ANSWER ALL QUESTIONS**

1. Define Management. Discuss the scope and process of Management.
2. Highlight the 14 principles of management given by Fayol.
3. “Decision making is the primary task of management”. Discuss this statement and explain the decision making process.
4. Explain the causes of Line and Staff Conflict.
5. What do you mean by Staffing? Discuss the selection process.

**(DHHM01/DBM01/
DMM01/DHRM01/
DFM01/DIB01/
DIM01/DBFM01)
ASSIGNMENT 2**

P.G. HHM/BM/MM/HRM/FM/IB/
IM/BFM DIPLOMA EXAMINATION,
DECEMBER 2020.

First Year

PERSPECTIVES OF MANAGEMENT

**MAXIMUM MARKS : 30
ANSWER ALL QUESTIONS**

1. Define Communication. Explain the process of two way communication.
2. What is leadership? Discuss the merits and demerits of controlling style and dynamic style of leadership.
3. What are the essentials of an effective control? Discuss the design of an effective control system.
4. What are the objectives of planning? Explain management by objectives and management by exception.
5. Explain the concept of management and current management development in India.

**(DHHM01/DBM01/
DMM01/DHRM01/
DFM01/DIB01/
DIM01/DBFM01)**

(DHRM 02)

ASSIGNMENT 1

P.G. DIPLOMA EXAMINATION, DECEMBER 2020.

First Year

PGDBM

HUMAN RESOURCE MANAGEMENT

MAXIMUM MARKS : 30

ANSWER ALL QUESTIONS

1. Explain the external environment that effects HRM programmes.
2. Write a note on :
 - (a) Job design.
 - (b) Job description.
 - (c) Job Enrichment.
3. Discuss the methods of recruitment in detail.
4. What is the need for training and development? Explain the types of training methods in brief.
5. What are the principles of HRM? Explain.

(DHRM 02)

ASSIGNMENT 2

P.G. DIPLOMA EXAMINATION, DECEMBER 2020.

First Year

PGDBM

HUMAN RESOURCE MANAGEMENT

MAXIMUM MARKS : 30

ANSWER ALL QUESTIONS

1. Discuss the employees safety and health measures taken by employers for their employees.
 2. Explain the nature, scope and elements of HRD.
 3. Enumerate the process of participation of employees in decision making.
 4. What are the techniques employed to appraise the performance of employees?
 5. Give an account of Programmed Learning and 3D management in HRD.
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(DHRM 03)

ASSIGNMENT 1

P.G. (HRM) DIPLOMA EXAMINATION,
DECEMBER 2020.

First Year

LABOUR WELFARE AND SOCIAL SECURITY

MAXIMUM MARKS : 30
ANSWER ALL QUESTIONS

1. Examine the origin and evolution of labour welfare in India.
2. What is ILO? Explain its impact on labour welfare in India.
3. Enumerate the role of recent five year plans on labour welfare policy in India.
4. What are the non-statutory labour welfare programs in India?
5. What are the functions of welfare officer?

(DHRM 03)**ASSIGNMENT 2**

P.G. (HRM) DIPLOMA EXAMINATION,
DECEMBER 2020.

First Year

LABOUR WELFARE AND SOCIAL SECURITY
MAXIMUM MARKS : 30
ANSWER ALL QUESTIONS

1. Enumerate the historical development of social security in India.
 2. Define labour administration. Explain its origin and evolution in India.
 3. Briefly discuss on central labour administrative department in India.
 4. What are the functions of Director General of factory advice service?
 5. Write short notes on the following:
 - (a) Intra mural welfare centres.
 - (b) Social welfare measures
 - (c) ESI schemes.
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(DHRM 03)

(DHRM04)

ASSIGNMENT 1

P.G. (HRM) DIPLOMA EXAMINATION,
DECEMBER 2020.

First Year

ORGANISATIONAL BEHAVIOUR

MAXIMUM MARKS : 30
ANSWER ALL QUESTIONS

1. Define OB. Explain the nature and approaches to organisational behaviour.
2. Write a note on transactional analysis.
3. Explain the learning process in detail.
4. Write a short note on Maslow's theory of motivation.
5. Discuss the different kinds of leadership.

(DHRM04)

ASSIGNMENT 2

P.G. (HRM) DIPLOMA EXAMINATION,
DECEMBER 2020.

First Year

ORGANISATIONAL BEHAVIOUR

MAXIMUM MARKS : 30
ANSWER ALL QUESTIONS

1. Explain Mc Gregor theory of motivation. Bring out the differences between theory X and theory Y.
2. Discuss the causes of organisational conflict.
3. What is personality? Discuss the factors influencing personality.
4. What are the causes of stress? Explain ways to reduce stress at workplace.
5. Discuss the primary characteristics and factors that influence organisational culture.

(DHRM04)

(DHRM 05)

ASSIGNMENT 1

P.G. DIPLOMA EXAMINATION,
DECEMBER 2020.

First Year

Human Resource Management

EMPLOYEE COMPENSATION MANAGEMENT

MAXIMUM MARKS : 30

ANSWER ALL QUESTIONS

:

1. Human Resource Management
2. Methods of Recruitment
3. Job Design
4. Lay off
5. Potential appraisal
6. Collective Bargaining
7. Vestibule Training
8. Incentives..
9. Explain the importance and challenges of HRM.
10. Collective Bargaining
11. Vestibule Training

(DHRM 05)

ASSIGNMENT 2

P.G. DIPLOMA EXAMINATION,
DECEMBER 2020.

First Year

Human Resource Management

EMPLOYEE COMPENSATION MANAGEMENT

MAXIMUM MARKS : 30

ANSWER ALL QUESTIONS

1. Collective Bargaining
 2. Vestibule Training
 3. Incentives..
 4. Explain the importance and challenges of HRM.
 5. Briefly explain the external and internal environment forces of HRM.
 6. Briefly explain the selection procedure of employees in a large scale organisation.
 7. What is Job Evaluation? Explain the methods of Job Evaluation in brief.
 8. Distinguish between Training and Development.:
 9. What are the factors affecting employee remuneration?
 10. Explain the scope and ways of Participation in Management by workers.
 11. Briefly explain the Promotion Policy and types of Promotion.
 12. What is Performance Appraisal? Explain the methods of Performance Appraisal.
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