

(CCHHK01)

ASSIGNMENT-1
CERTIFICATE COURSE DEGREE EXAMINATION, MAY – 2018
(Paper – I)
HOTEL & HOSPITAL HOUSE KEEPING
Hotel House Keeping
MAXIMUM MARKS:30
Answer ALL Questions

- Q1)* Explain duties and responsibilities of house keeping personnel.
- Q2)* Explain the classification of hotels and guest rooms.
- Q3)* Explain the importance of communication.
- Q4)* Explain relationship between house keeping departments with other departments.
- Q5)* Explain the process of selection of chemical agents.

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ASSIGNMENT-2
CERTIFICATE COURSE DEGREE EXAMINATION, MAY – 2018
(Paper – I)
HOTEL & HOSPITAL HOUSE KEEPING
Hotel House Keeping
MAXIMUM MARKS:30
Answer ALL Questions

- Q1)* What are various equipment used in cleaning?
- Q2)* What are the standard contents of a guest room?
- Q3)* What are the various standard cleaning methods?
- Q4)* Explain briefly about cleaning of various surfaces and metals.
- Q5)* Give the job description of executive house keeper.



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ASSIGNMENT-1

**CERTIFICATE COURSE DEGREE EXAMINATION, MAY – 2018
HOTEL & HOSPITAL HOUSE KEEPING**

(Paper-II) : Communication Theory

MAXIMUM MARKS:30

Answer ALL Questions

- Q1)* Explain various forms of communication.
- Q2)* Briefly write about the purpose of conducting seminars.
- Q3)* Explain the nature, scope and importance of communication.
- Q4)* Explain the techniques of effective speech.
- Q5)* Explain the procedure of dialogue writing.

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ASSIGNMENT-2

**CERTIFICATE COURSE DEGREE EXAMINATION, MAY – 2018
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(Paper-II) : Communication Theory

MAXIMUM MARKS:30

Answer ALL Questions

- Q1)* Explain how to combine sentences.
- Q2)* Discuss about structure of a business letter.
- Q3)* Explain the process of resume writing.
- Q4)* What are the principles to be followed while writing essay?
- Q5)* Define sentence. How to make a sentence?

